

MURRAYFIELD DEMENTIA PROJECT

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2016

JOHNSTON SMILLIE LTD
CHARTERED ACCOUNTANTS
6 Redheughs Rigg
Edinburgh
EH12 9DQ

Jean Foster
21st June 2016.

Scottish Charity Number SC023210

Current Management Committee

Rev'd. Canon Dean Fostekew, Convener

May Lindsay

Agnes Spence

Victor Chlebowski

Andrea Sharpe (Until April 2016)

Rev'd. Sue Kirkbride (Until February 2016)

Rev'd. Keith Graham

John Crispin

Isobel MacKenzie

Sandi Marshall

Chris Goudie (Appointed June 2015)

John Gibb (*ex officio*)

All members of the Management Committee have voting rights and, accordingly, are deemed to be "Trustees" in terms of Charities Legislation.

Contact Address:

2B Ormidale Terrace

Edinburgh

EH12 6EQ

Recruitment and appointment of Management Committee

All of the Project's management committee are appointed or re-appointed by the members at our Annual General Meeting.

Rev'd Sue Kirkbride advised in February 2016 and Andrea Sharpe in April 2016 that they were resigning as Trustees, and Chris Goudie was appointed in June 2015.

Governing Document

The Project is a charitable unincorporated association and the purposes and administration arrangements are set out in our constitution.

Purpose

The purpose of the Project is to provide for the welfare of people with dementia in Murrayfield and district and to provide support to their families and carers.

Management Committee remuneration and expenses

No member of the Committee received any remuneration for their services as members of the Management Committee.

Activities and achievements

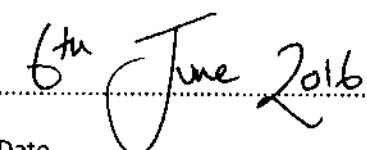
- The Project has continued to function throughout the year mainly as a result of the block grant from Edinburgh City Council. In addition during the past 6 months a further funding stream from Edinburgh and Lothian Health Foundation has been granted. This is to provide an outreach service.
- The Outreach service started at the end of September. During the year the income for this was £8,800 and the expenditure was £4,771.
- Governance has continued to be provided by regular meetings of the Management Committee with additional support by, and under the appraisal of, Edinburgh City Council.
- The Project took over the employment of the cook from Murrayfield Parish Church from May 2015. As a consequence his salary is now included in the accounts under Salary, rather than Catering.
- A varied series of activities have continued for all members throughout the year with quiz sessions, theme weeks, keep-fit activities such as carpet bowls, musical entertainment with visits from local schools and outings for members. A more detailed report of all aspects of the activities is contained within the Annual Report to be presented at the Annual General Meeting.

Reserves

At the end of the year the Project held funds of £51,448. Of this £47,420 is unrestricted and £4,028 is restricted with the restricted fund being for the Outreach service. The Murrayfield Dementia Project has been awarded continued funding for 2016/17 at the present level by Edinburgh Council and also for 2017/18, subject to budgets and ongoing performance of the Project. Funding from Edinburgh and Lothian Health Foundation for the Outreach service will continue for a further 18 months at the present level, subject to satisfactory reports and unspent funding being returned to the Foundation. The Management Committee considers that the general fund of £47,420 is sufficient for the Project to cover operating costs for a period of at least 6 months, which will allow an orderly wind down of activities in the event of cessation of funding.


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Rev'd. Canon Dean Fostekew, Convener


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Date

MURRAYFIELD DEMENTIA PROJECT

Receipts and payments account for the year ended 31 March 2016

| | 2016 Unrestricted Funds £ | 2016 Restricted Funds £ | 2016 Total £ | 2015 Total £ |
|--|------------------------------------|----------------------------------|--------------------|--------------------|
| Receipts | | | | |
| Grants – | | | | |
| Edinburgh Council (Due for Previous Year) | 5,556.59 | - | 5,556.59 | 4,950.74 |
| Edinburgh Council (This Year) | 54,815.00 | - | 54,815.00 | 49,258.45 |
| Edinburgh & Lothian Health Foundation | - | 8,800.00 | 8,800.00 | - |
| Club Charges | 8,894.50 | - | 8,894.50 | 7,384.00 |
| Donations | 1,296.52 | - | 1,296.52 | 780.00 |
| Tax Recovered on Gift Aid | - | - | - | 87.50 |
| Fund Raising | 60.00 | - | 60.00 | 82.00 |
| Bank Interest | 50.75 | - | 50.75 | 38.55 |
| Total Receipts | 70,673.36 | 8,800.00 | 79,473.36 | 62,581.24 |
| Payments | | | | |
| Staff Costs | | | | |
| Salaries | 40,032.32 | 4,075.41 | 44,107.73 | 31,733.51 |
| Training | 856.00 | 36.00 | 892.00 | 705.00 |
| Recruitment Costs | - | 230.00 | 230.00 | 350.00 |
| Office/Administration | | | | |
| Computer, Stationery, Printing, Telephone etc. | 1,312.45 | 134.98 | 1,447.43 | 1,399.66 |
| Client Services | | | | |
| Functions/Provisions | 562.36 | 44.13 | 606.49 | 396.96 |
| Catering | 4,284.44 | - | 4,284.44 | 13,164.45 |
| Hall Rental | 6,000.00 | - | 6,000.00 | 4,980.00 |
| Transport | 5,450.79 | 66.87 | 5,517.66 | 6,100.38 |
| Other Costs | | | | |
| Insurance | 592.59 | 104.57 | 697.16 | 609.56 |
| Miscellaneous (Sundries) | 384.86 | 59.00 | 443.86 | 412.46 |
| Bank Charges | 96.00 | - | 96.00 | 96.00 |
| Accountancy (Payroll) | 249.75 | 20.25 | 270.00 | 216.00 |
| Total Payment for Charitable Activities | 59,821.56 | 4,771.21 | 64,592.77 | 60,163.98 |
| Governance Costs: Independent Examination | 696.00 | - | 696.00 | 672.00 |
| Total Payments | 60,517.56 | 4,771.21 | 65,288.77 | 60,835.98 |
| Surplus (Deficit) for the year | 10,155.80 | 4,028.79 | 14,184.59 | 1,745.26 |

MURRAYFIELD DEMENTIA PROJECT

Statement of Balance as at 31 March 2016

| | 2016 Unrestricted Funds £ | 2016 Restricted Funds £ | 2016 Total £ | 2015 Total £ |
|---------------------------------------|------------------------------------|----------------------------------|--------------------|--------------------|
| Bank and Cash in hand | | | | |
| Opening Balances | 37,264.02 | - | 37,264.02 | 35,518.76 |
| Surplus (Deficit) for the year | <u>10,155.80</u> | <u>4,028.79</u> | <u>14,184.59</u> | <u>1,745.26</u> |
| Cash and bank balances at end of year | <u>47,419.82</u> | <u>4,028.79</u> | <u>51,448.61</u> | <u>37,264.02</u> |
| Reserves | | | | |
| Funds at end of year | <u>47,419.82</u> | <u>4,028.79</u> | <u>51,448.61</u> | <u>37,264.02</u> |

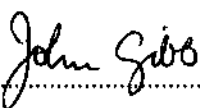
At the 31 March the charity also held

| | 2016 Unrestricted Funds £ | 2016 Restricted Funds £ | 2016 Total £ | 2015 Total £ |
|--|------------------------------------|----------------------------------|--------------------|--------------------|
| Other assets | | | | |
| Grant income due | <u>-</u> | <u>-</u> | <u>-</u> | <u>5,556.59</u> |
| Other Liabilities | | | | |
| Accountancy and Independent examination fees | 720.00 | - | 720.00 | 750.00 |
| Transport costs | 450.00 | - | 450.00 | 450.00 |
| Edinburgh and Lothian Health Foundation | <u>-</u> | <u>4,028.79</u> | <u>4,028.79</u> | <u>-</u> |
| | <u>1,170.00</u> | <u>4,028.79</u> | <u>5,198.79</u> | <u>1,200.00</u> |

The unrestricted fund represents free reserves.

The restricted fund represents unspent Edinburgh and Lothian Health Foundation funding which would have to be returned to the Foundation if it remained unspent. The restricted fund is for the Outreach service.

Approved by the Management Committee and signed on their behalf


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J Gibb, Treasurer

Date 6th June 2016
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**Independent Examiner's Report to the Management Committee of Murrayfield Dementia Project
(SC023210)**

I report on the accounts of the Charity for the year ended 31 March 2016 which are set out on pages 3 and 4.

Respective responsibilities of Management Committee and Examiner

The charity's management committee are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 as amended. The charity's management committee consider that the audit requirements of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.


Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 as amended. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiners statement

In the course of my examination no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, as amended, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts regulations as amended have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


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Lea Brash BA CA
Relevant Professional Body: The Institute of Chartered Accountants of Scotland
Johnston Smillie Ltd
Chartered Accountants
6 Redheughs Rigg
EH12 9DQ

Date 7th June 2016