

SCOTTISH CHARITY NUMBER SC023210

MURRAYFIELD DEMENTIA PROJECT

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

JOHNSTON SMILLIE LTD
CHARTERED ACCOUNTANTS
6 Redheughs Rigg
Edinburgh
EH12 9DQ

MURRAYFIELD DEMENTIA PROJECT

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

Scottish Charity Number SC023210

Current Management Committee

Rev'd. Canon Dean Fostekew, Convener
May Lindsay
Agnes Spence
Victor Chlebowski
Andrea Sharpe (Until April 2016)
Chris Goudie
John Gibb (*ex officio*)

Rev'd. Keith Graham
John Crispin
Isobel MacKenzie (Until February 2017)
Sandi Marshall
Elizabeth Dell (Appointed 21 June 2016)

All members of the Management Committee have voting rights and, accordingly, are deemed to be "Trustees" in terms of Charities Legislation.

Contact Address:

2B Ormidale Terrace
Edinburgh
EH12 6EQ

Recruitment and appointment of Management Committee

All of the Project's management committee are appointed or re-appointed by the members at our Annual General Meeting.

Elizabeth Dell was approved as a Trustee at the AGM on 21st June 2016. Isobel MacKenzie resigned in February 2017.

Governing Document

The Project is a charitable unincorporated association and the purposes and administration arrangements are set out in our constitution.

Purpose

The purpose of the Project is to provide for the welfare of people with dementia in Murrayfield and district and to provide support to their families and carers.

Management Committee remuneration and expenses

No member of the Committee received any remuneration for their services as members of the Management Committee.

MURRAYFIELD DEMENTIA PROJECT

Activities and achievements

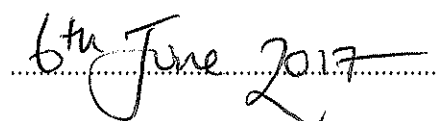
- The Project has continued to function throughout the year mainly as a result of the block grant from Edinburgh City Council. In addition funding has been received from Edinburgh and Lothian Health Foundation. This is to provide an outreach service.
- Governance has continued to be provided by regular meetings of the Management Committee with additional support by, and under the appraisal of, Edinburgh City Council.
- A varied series of activities have continued for all members throughout the year with quiz sessions, theme weeks, keep-fit activities such as carpet bowls, musical entertainment with visits from local schools and outings for members. A more detailed report of all aspects of the activities is contained within the Annual Report to be presented at the Annual General Meeting.

Reserves

At the end of the year the Project held funds of £57,500. Of this £53,797 is unrestricted and £3,703 is restricted with the restricted fund being for the Outreach service. The Project has been awarded continued funding for 2017/18 at the present level of £54,815 by Edinburgh Council. Funding from Edinburgh and Lothian Health Foundation will cease after September 2017 with payment of the final instalment of £4,400 of the current funding agreement. Any unspent monies of this funding may have to be returned to the Foundation. The Management Committee considers that the fund of £57,500 is sufficient for the Project to cover operating costs for a period of at least 6 months, which will allow an orderly wind down of activities in the event of cessation of funding.

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Rev'd. Canon Dean Fostekew, Convener

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Date

MURRAYFIELD DEMENTIA PROJECT

Receipts and payments account for the year ended 31 March 2017

	2017 Unrestricted Funds £	2017 Restricted Funds £	2017 Total £	2016 Total £
Receipts				
Grants -				
Edinburgh Council - (Prev. Yr.)	-	-	-	5,556.59
Edinburgh Council - (This Yr.)	54,815.00	-	54,815.00	54,815.00
Edinburgh & Lothian Health Foundation	-	8,800.00	8,800.00	8,800.00
Club Charges	8,287.50	-	8,287.50	8,894.50
Donations	4,939.50	220.00	5,159.50	1,296.52
Fund Raising	53.00	-	53.00	60.00
Bank Interest	4.88	-	4.88	50.75
Total Receipts	68,099.88	9,020.00	77,119.88	79,473.36
Payments				
Staff Costs				
Salaries	39,767.50	8,343.65	48,111.15	44,107.73
Training	113.00	12.00	125.00	892.00
Recruitment Costs	330.00	-	330.00	230.00
Office/Administration				
Computer, Stationery, Printing, Telephones etc.	2,219.14	263.43	2,482.57	1,447.43
Client Services				
Functions and Client facilities	311.08	-	311.08	606.49
Catering	3,416.07	110.05	3,526.12	4,284.44
Hall Rental	6,600.00	-	6,600.00	6,000.00
Transport	5,894.93	333.10	6,228.03	5,517.66
Other Costs				
Insurance	595.38	105.07	700.45	697.16
Miscellaneous (Sundries)	1,604.38	41.05	1,645.43	443.86
Bank Charges	96.00	-	96.00	96.00
Accountancy (Payroll)	163.20	28.80	192.00	270.00
Total payments for charitable activities	61,110.68	9,237.15	70,347.83	64,592.77
Governance Costs: Independent Examination	612.00	108.00	720.00	696.00
Total Payments	61,722.68	9,345.15	71,067.83	65,288.77
Surplus (Deficit) for period	6,377.20	(325.15)	6,052.05	14,184.59

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Statement of Balance as at 31 March 2017

	2017 Unrestricted Funds £	2017 Restricted Funds £	2017 Total £	2016 Total £
Bank and Cash in hand				
Opening Balances	47,419.82	4,028.79	51,448.61	37,264.02
Surplus (Deficit)	6,377.20	(325.15)	6,052.05	14,184.59
	<u>53,797.02</u>	<u>3,703.64</u>	<u>57,500.66</u>	<u>51,448.61</u>
Closing balances				
	<u>53,797.02</u>	<u>3,703.64</u>	<u>57,500.66</u>	<u>51,448.61</u>
Reserves				
	<u>53,797.02</u>	<u>3,703.64</u>	<u>57,500.66</u>	<u>51,448.61</u>

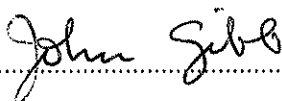
At the 31 March the charity also held

	2017 £	2016 £
Other liabilities		
Accountancy and Independent examination fees	750.00	720.00
Temporary Staff costs	300.00	-
Transport costs	450.00	450.00
Edinburgh and Lothian Health Foundation	3,703.64	4,028.79
	<u>5,203.64</u>	<u>5,198.79</u>

The unrestricted fund represents free reserves.

The restricted fund represents unspent Edinburgh and Lothian Health Foundation funding which would have to be returned to the Foundation if it remained unspent. The restricted fund is for the Outreach service.

Approved by the Management Committee and signed on their behalf


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J Gibb, Treasurer

Date 6th June 2017
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MURRAYFIELD DEMENTIA PROJECT

Independent Examiner's Report to the Management Committee of Murrayfield Dementia Project
(SC023210)

I report on the accounts of the Charity for the year ended 31 March 2017 which are set out on pages 3 and 4.

Respective responsibilities of Management Committee and Examiner

The charity's management committee are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 as amended. The charity's management committee consider that the audit requirements of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.


Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 as amended. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiners statement

In the course of my examination no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, as amended ,and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts regulations as amended have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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Lea Brash BA CA

Relevant Professional Body: The Institute of Chartered Accountants of Scotland

Johnston Smillie Ltd

Chartered Accountants

6 Redheughs Rigg

EH12 9DQ

Date..... 8/6/17.....